

WINTRINGHAM PTFA
NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Wintringham PTFA will be held on Wednesday 30th September at 3:30pm at Wintringham Primary Academy, Nuffield Road, St Neots, PE19 0AW to conduct the following business:

AGENDA

1. **Welcome/Introductions & Apologies for Absence**
2. **Approval of Minutes of the AGM held on 5 November 2025** (attached).
3. **Matters Arising:** Update on any matters arising from the previous meeting.
4. **Vice-Chair's Report:** A verbal update of the association's achievements, events, and activities over the past year.
5. **Treasurer's Report:** Note:- the PTFA has not yet been running for 12 months so formal accounts have not yet been prepared. The Treasurer will provide a summary report at the meeting.
6. **Election of Committee Members:**

The following members are standing for re-election:

Co-Vice Chair: Jade Murby (co-opted as Vice-Chair in November 2025 following resignation of Neha Aggarwal)

Treasurer: Kayleigh Browne

Secretary: Claire Garcia

The following members are standing for election:

Chair: Kirsty Rawlinson (supporting statement attached)

Co-Vice Chair: Lauren Burke (supporting statement attached)

7. **Amendment to Constitution:** proposed amendment attached in track changes
8. **2026/27 Fundraising & Event ideas**

Suggestions include:
Halloween disco
Christmas Fair
Surprise room/gift exchange
Bake sale / ice lolly sales / hot chocolate sales
Mother's Day/Father's Day
School tea towels for sale
Sports Day refreshments
Summer Fair
9. **Date of Next Committee Meeting:** to be discussed
10. **Any Other Business**

Claire Garcia
Secretary

BY ORDER OF THE COMMITTEE
16 September 2026

Kirsty Rawlinson supporting statement

Kirsty currently has a son in Reception and a daughter in Pre-School at Wintringham. She is studying for her degree online in Family/Child & Social Care Law and has been actively volunteering over the past year with families and young people, including with museums, local Scouts and baby groups whilst studying safeguarding. Kirsty is keen to be pro-active with the PTFA and support the school and ultimately the children to the best of her ability.

Lauren Burke supporting statement

Lauren currently has a son in Year 2 and a daughter in Pre-School at Wintringham, so she has a genuine and personal interest in supporting and contributing to our school community. She is passionate about helping to create positive experiences and opportunities for all of the children, and would love to play an active role in supporting the school and its wider community.

She is an NHS Midwife, working with families locally, and has been an active member of the PTFA over the past year. Lauren has also enjoyed volunteering with Scouts and, more recently, with our local rugby club. These experiences have given Lauren a strong appreciation of the value of volunteering, teamwork and bringing people together for the benefit of children and families.

Lauren wants to take a more pro-active role within the PTFA, and is particularly passionate about helping to enhance the children's school experience and creating a welcoming, supportive and engaging community for both children and their families.