



Request for Deferred Entry Policy

Approved by:

Mrs S. Connell (CEO)

Date: 17.07.2024

Last reviewed:

July 2024

Next review due by:

July 2025

REQUEST FOR DEFERRED ENTRY

Request for admission outside the normal age group

Request for summer-born child to enter a Reception class in September 2024

The Diamond Learning Partnership Trust (DLPT) believes that children should be educated within their correct chronological year group, with the curriculum differentiated as necessary to meet the needs of individual children, and that they should only be placed outside their normal age group in very limited circumstances.

However, parents may apply for out-of-year admission, either in a higher or lower year group. This may be appropriate, for example, if the child is gifted and talented or has experienced problems such as ill health.

The parents of summer-born children can choose to delay their child's entry to school until the following year when the child reaches statutory school age and may request that their child be admitted to Reception rather than Year 1 at that time.

In all cases requests will only be agreed in exceptional circumstances.

Before completing the attached form please read the guidance on deferred entry and out-of-year admission at <https://www.gov.uk/government/publications/summer-born-children-school-admission/making-a-request-for-admission-out-of-the-normal-age-group#overview>

Parents should fully consider the impact of their child being educated with children of a different age, both within primary school and at transition to secondary school when out-of-year admission cannot be guaranteed, and they may be required to enter Year 8 rather than Year 7.

For DLPT primary schools, all requests will be considered by our Deferred Entry Panel. Requests for deferred admission to a reception class at a school outside DLPT will be forwarded to the relevant local authority.

Evidence to support admission to a lower year group / deferred entry to a reception class should demonstrate that the child's current attainment and progress is significantly below that of their chronological peers and the school will not be able to meet their needs. Decisions will be reached based on the individual circumstances of the child and, in the case of summer born children, evidence of their particular educational need will be expected rather than general factors which relate to a wider group of children born at the same time.

In reaching a decision the following will be taken into account:

- The parent's views
- Information about the child's academic, social and emotional development
- In the case of summer-born children, whether developmental delay is adversely affecting their readiness for school
- The child's medical history, where relevant, and the views of a medical professional
- Whether the child has previously been educated out of their normal year group
- Whether the child would have naturally fallen into a lower age group if it were not for being born prematurely
- The needs of the child and the possible impact of then entering Year 1 without first having attended the reception class
- Whether the school can meet the child's needs

The views of the head teacher will be an important part of this consideration.

REQUEST FOR DEFERRED ENTRY APPLICATION FORM

Request for admission outside the normal age group including summer-born children
(to be completed by parent)

Child's First Name:	
Child's Surname/Last Name:	
Child's Date of Birth:	
Male/Female	

Parent/Carers Details:

Title:		First Name:	
Surname/Last Name:			
Relationship to Child:			

Request for:

Admission outside the normal age group: Y //N	
If Yes – Year group Requested:	
Summer Born Child to enter Reception class in September 2025: Y /N	

Please list your reasons for applying for deferred entry and attach supporting evidence to support your request. This should include: (Please use a separate sheet if required)

- Information about child's academic, social and emotional development
- Relevant medical history and views of a medical professional
- Previous experience of education outside of the child's normal age group
- Premature children who would be in a lower age group if not born prematurely.

Please list the documents you have attached in the box below. Your supporting evidence must include the views of the current school or nursery.

Parents/carers signature: _____ **Date** _____

Attachments:
