

Wintringham Primary Academy

Part of The Diamond Learning Partnership Trust
Established in the Queen's Jubilee year 2012

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CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH
Executive Headteacher: Mrs Tracy Bryden BSc Hons PGCE

Friday 21st June 2024

Dear Parents/Carers,

We are starting to make the arrangements for our before / after school provisions for September 2024. Cygnets will be opening fully at Wintringham from September, so all before and after school events will take place within the school (the children will no longer be walking to / from Magpies at The Round House).

If your child already attends Cygnets and you want their sessions to continue in the pattern that you already have booked, you do not need to take any action. All booked sessions will carry over to September unless we hear otherwise from parents.

If you would like to cancel any of the existing sessions from September, please send an email to cygnets@wintringham.cambs.sch.uk no later than Friday 5th July. If you would like to add any new sessions to an existing booking or add new sessions for a child who does not currently attend Cygnets, please complete and return the attached form no later than Friday 12th July. All new sessions will be confirmed with parents before the end of term. Please remember that the new Cygnets pricing takes effect from 22nd July 2024 as per our previous letter.

If your child is currently in Year 6 and will be leaving us at the end of term, they will automatically be removed from the Cygnets registers and you do not need to ask us to remove them. The billing is currently being updated and all sessions will be on the system by the end of Monday 14th July, please can we ask that you clear any outstanding balance on your child's account by the end of term (Friday 19th July).

Yours sincerely



Mrs Tracy Bryden
Executive Headteacher
On behalf of Wintringham Primary Academy (part of TDLPT)

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