

# Wintringham Primary Academy

Part of The Diamond Learning Partnership Trust  
Established in the Queen's Jubilee year 2012

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Executive Headteacher: Mrs Tracy Bryden BSc Hons PGCE

19<sup>th</sup> April 2024

Dear Parents & Carers,

## After School Clubs – Summer Term 2024

Please find attached a list of the after school clubs that we will be running this term. You will see that not every club is open to all year groups, but there is lots of choice. **Please keep this information safe for your future reference, the attached schedule indicates any weeks where individual clubs will not be running. Please retain this information for the term.** As always, our after-school clubs are run for children in Years 1-6 in the Autumn and Spring Terms, and in the Summer Term our Reception children are also invited to join in, so we are pleased to offer them the opportunity to select a club place this term. The club schedule attached to this letter details which clubs are open to which year groups.

We are continuing to use our new online procedure for the children to apply for a place at an after school club this term. Please complete the form, which can be accessed via the following link or scan the QR code below:

<https://forms.office.com/e/WrsQstemiw>



You will need to complete a form for each child that wishes to attend a club, and will only be able to select a maximum of two choices. Should more spaces become available later in the term, we will let you know. **The link will go live from 5pm on Friday 19<sup>th</sup> April**, and will only stay live until **22<sup>nd</sup> April at 10am**. You **must** make your choices by this date so that we can allocate places for clubs to start during the week commencing 29<sup>th</sup> April. Any late requests will need to be emailed to the school office, and these will not be processed until all online requests have been

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allocated. Please only select a club that is available for your child's year group. Your application will be acknowledged, but this does not guarantee your child a place in this club. We will not be emailing you with confirmation of your child's club allocation, but you will be able to check your child's calendar within Arbor to see which club they have been allocated before the clubs start. If you do not have access to Arbor, please speak to the school office. **Please only sign up for clubs that your child intends to attend weekly. Children who regularly miss sessions of their club will be removed and the place offered to another child on the waiting list.**

There will continue to be a charge for some of our clubs this term. The cost per session of each club is detailed in the attached schedule. This cost will need to be paid for in advance, once your child has been allocated a place in the club. **If you have/intend to pay the annual contribution for your child, there will be no additional charge to attend any of these after-school clubs.**

### **Invitation Only Clubs**

Girl's Maths Club on Mondays and Homework Club on Wednesdays will be run by invitation only this term. If your child has a place in this club, they will receive a separate letter informing you of this. **This club is not open to all children, and you will therefore not be able to select them if your child did not receive an individual invitation.** Please complete and return the form attached to your invitation to accept an offered place.

Homework Club will start from Wednesday 24<sup>th</sup> April 2024 and runs until 4.15pm. **All other clubs will start in the week beginning 29<sup>th</sup> April 2024.** Both Homework Club and Cricket Club will run for **ONE HOUR**, finishing at 4.15pm. **All other clubs** run for 45 minutes and finish at 4.00pm. The final day for all clubs (including Homework club) will be on **Friday 12<sup>th</sup> July 2024.**

Please confirm on the online form how your child will be leaving their club (walking, collection by parent or going to Cygnets or Magpies. Please email [cygnets@wintringham.cambs.sch.uk](mailto:cygnets@wintringham.cambs.sch.uk) or [magpies@roundhouse.cambs.sch.uk](mailto:magpies@roundhouse.cambs.sch.uk) to let them know if your child will be attending Cygnets/Magpies after their club once you know a place has been allocated. As previously stated, if you wish to cancel your child's place at Cygnets/Magpies, you will need to email them to give them one month's notice of the cancellation and a place may not be available if you need one in the future.

We will do our best to ensure that every child can attend at least one club and any additional clubs will only be allocated if spaces are available. If your child is not allocated a place in a club, they will automatically be added to the waiting list and you will be contacted if a place becomes available at a later date.

Please could we ask that if your child starts attending a club but decides that they no longer wish to continue for any reason, that you let the school office know as soon as possible that they will no longer attend. Nearly all of our clubs have waiting lists, and we would like to offer any available spaces to those on the lists as they become available.

Yours sincerely



Mrs Tracy Bryden  
Executive Headteacher  
On behalf of Wintringham Primary Academy (part of TDLPT)