

# Wintringham Primary Academy

Part of The Diamond Learning Partnership Trust  
Established in the Queen's Jubilee year 2012

Nuffield Road, St Neots, Cambridgeshire, PE19 0AW  
Tel: 01480 595885 email: [office@wintringham.cambs.sch.uk](mailto:office@wintringham.cambs.sch.uk)

CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH  
Executive Headteacher: Mrs Tracy Bryden BSc Hons PGCE

Tuesday 21<sup>st</sup> January 2025

Dear Parents/Carers,

We are looking forward to being able to open up our Pre-school and welcome our parents/carers into the setting. There are three dates that you will be able to sign up to come into Pre-school. Please choose from either Tuesday 18<sup>th</sup> March, Tuesday 25<sup>th</sup> March or Tuesday 1<sup>st</sup> April. Following on from the end of the Pre-school day, we will be re-opening the gate and doors to welcome you into Pre-school between 3.15pm and 4.00pm. At 3.20pm, the gate will be locked, so if you arrive after this time, we ask that you ring the buzzer to be let into the Pre-school.

Please note that Miss Bichener will not be available on Tuesday 18<sup>th</sup> March and Miss Keating will only be available on 1<sup>st</sup> April. If your child is in either Miss Bichener or Miss Keating's key group, please ensure that you sign up to the dates according to their availability.

There will be three sign-up sheets, one for each date, available at drop off and collection throughout the week commencing Monday 3<sup>rd</sup> February. Please could we ask that you sign up to one of these dates with your child's name and indicate if one or two adults will be attending (a maximum of two adults per child) so we know who will be attending and when. If you do not drop off or collect, please upload an observation on Tapestry and we can add your name onto the sign-up sheets for you. Children are welcome to come, but please note that the children will be the responsibility of their parent/carer during this time. If you bring a pushchair, we ask that this be left in the bike shed.

These sessions will give yourselves an opportunity to familiarise yourselves with the Pre-school environment and to meet the Pre-school assistants working with your children if you have not already done so. It will also give you an opportunity to speak to the Pre-school assistants about your child's interests at Pre-school.

As always, staff are here for you to talk to and any queries or concerns can be uploaded onto Tapestry, sent via e-mail, or you can speak to a member of staff on the gate at either drop off or collection.

Thank you for your continued support.

Yours Sincerely,



Mrs Tracy Bryden  
Executive Headteacher  
On Behalf of Wintringham Primary Academy (part of TLPT)

The Diamond Learning Partnership Trust is a company registered in England and Wales.  
Registered Company Number: 8062508. Registered Office: Andrew Road, Eynesbury, St Neots, Cambs. PE19 2QE